

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Shawnee is required by the United States Department of Housing and Urban Development (HUD) to prepare a five year Consolidated Plan to create a framework for the proposed use of Community Development Block Grant (CDBG) funds. The Annual Action Plan describes how the city will use its annual allocation of CDBG funding to meet the needs identified in the five year Consolidated Plan.

Per Public Law, the HUD Office of Community Planning and Development formula programs, has allocated \$264,979 to the City of Shawnee for FY 2023. The funds are provided for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations

The City of Shawnee participates in a consortium with Johnson County and Overland Park to take part in the HOME Investment Partnership Program using funds the County receives as the lead agency from the Department of Housing and Urban Development (HUD). The Cooperative Agreement enables Shawnee residents to participate in the HOME Rehabilitation Program. The current agreement (2022-2024) allows Shawnee residents to receive up to 11% of the annual funds the County receives based on our population. The City provides a 25% match, which is required by HUD, and is budgeted under the Human Services line item of the Community Development Department budget. The amount of funding varies slightly from year to year based on a funding formula used by HUD.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Projects undertaken using CDBG funds must meet one of the three national objectives stated in Title I of the Housing and Community Development Act of 1974, as amended. These objectives are activities which:

1. Primarily benefit low to moderate income persons;
2. Aid in the prevention of slums and blight; and
3. Alleviate conditions which pose a serious and immediate threat to the health or welfare of a community.

To meet these national objectives, the objectives set forth in the City of Shawnee's 2020-2024 Consolidated Plan are as follows:

1. Suitable Living Environment
2. Decent Housing
3. Economic Opportunity

The expected outcomes for the 2020-2024 Consolidated Plan are:

1. Availability/Accessibility
2. Affordability
3. Sustainability

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Shawnee has provided funding for similar activities annually since becoming a CDBG entitlement grantee in 2005. The City has similarly prioritized the same primary objectives and outcomes over the years, including providing suitable living environments, decent housing and economic opportunity in order to support availability/accessibility, affordability and sustainability.

The 2022 fiscal year marked the third year under the 2020-2024 Consolidated Plan. The priority needs established in the Consolidated Plan include non-housing community development, housing rehabilitation, and homelessness prevention. The strategic goals established are means to address the outstanding needs. The goals include public facility and infrastructure improvements, housing rehabilitation, public service assistance, economic development, and public service assistance specific to the planning, preparation for, and in response to the coronavirus pandemic. A total of \$303,796 was allocated to the City of Shawnee for fiscal year 2022. During the 2022 program year the City disbursed a total of \$200,096.11 of CDBG funds and \$155,894.85 of CDBG-CV (Coronavirus) funds in the following ways:

Infrastructure Projects - \$158,185.45 (FY2020 CDBG funds)

Public Service Projects \$33,910.66 (FY2020-2022 CDBG funds)

Public Facility Improvements, Coronavirus related- \$18,850

Economic Development – Coronavirus related - \$129,012.85

Public Service Projects, Coronavirus related - \$8,032

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The goal of the Citizen Participation Plan is to encourage the participation of low- and moderate-income persons, particularly those living in areas where the use of CDBG funds are being proposed, as well as the participation of all interested citizens, social service providers and public agencies.

The priorities and activities selected as part of the Consolidated Plan and Annual Actions Plans are determined by a variety of means, including general public outreach, public hearings, ongoing interactions with public service providers and the Johnson County Continuum of Care on Homelessness, a community needs survey was conducted with input from a variety of agencies, groups, and coordination with area cities to determine the needs of low to moderate-income clients and residents.

As specified in the Citizen Participation Plan, an informational and community needs public meeting was held, as well as three public hearings and public comment period to solicit input regarding the 2023 Annual Action Plan. A third public hearing and second 30-day public comment period was required, since the incorrect notice was published advertising the second meeting. The second public hearing was still held, since the incorrect publication was not verified by staff until April 2023. One comment was received via email during the second 30-day public comment period. No other public comments were received during those designated opportunities for citizen participation.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The one comment received via email expressed displeasure in providing funding for Friends of JCDS. The email is included as an attachment.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were not any comments or view not accepted.

## **7. Summary**

The City of Shawnee attempts to receive comments and identify potential projects from a wide range of sources. The City will continue to seek input and comments over the term of the 2020-2024 Consolidated Plan, proceeding annual action plans and through any necessary amendments to those plans.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		SHAWNEE	City of Shawnee Community Development Department

Table 1 – Responsible Agencies

### Narrative

The City of Shawnee is responsible for the overall development and administration of the City's Community Development Block Grant program.

The HOME program is administered by Johnson County Housing Services. Public Housing is administered by the Johnson County Housing Authority. Johnson County also administers any ESG funding that many become available county-wide.

Additional assistance was provided by the Housing & Community Development Advisory Committee, City of Overland Park, City of Shawnee, Johnson County Housing Authority, and Olathe Housing Authority.

### Consolidated Plan Public Contact Information

Lauren Grashoff

Community Development Deputy Director

11110 Johnson Drive, Shawnee KS 66203

913-742-6226

lgrashoff@cityofshawnee.org

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Shawnee undertook a multi-prong approach to receive input in the development of the Consolidated Plan and the following Annual Action Plans. In an effort to consolidate our outreach efforts, Shawnee worked with Johnson County Community Development, the Johnson County Housing Authority, the City of Olathe Housing Authority, the City of Overland Park, and the City of Lenexa to conduct consultations and share relevant information specifically in the development of the 2020-2024 Consolidated Plan.

Annually, the City conducts public hearings and individual consultations with partnership organizations and groups throughout the region and within our community to inform and define the needs of the community.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Consolidated Plan and following Annual Action Plans are a result of public outreach from multiple agencies to access and address the needs of low to moderate-income clients and residents. Groups consulted during the development processes included organizations involved in the development of affordable housing, agencies that provide health services, local housing authorities, fair housing services, homeless and social service providers, persons with disabilities, persons with HIV/AIDS, homeless persons, mental health providers, Johnson County Continuum of Care members, and low-income residents. The directors of both the Johnson County Housing Authority and the City of Olathe Housing Authority were consulted in developing the Consolidated Plan. The directors shared their annual plans as well as their priority needs.

The City and County have defined roles in the provision of services to our residents. Services such as public health and mental health are provided funding by a county mill levy. The City has allocated funding in its general fund to service agencies to provide specialized services not provided by the City of Shawnee.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Beginning in January 2021, Lauren Grashoff is serving on the Johnson County Continuum of Care on Homelessness board. Through that role and active participation as a member, the City of Shawnee maintains a relationship with the Continuum of Care on homelessness to identify potential changes in

the demographics of the community and supports the programs to homeless and near homeless persons, or those with HIV/AIDS. The lead CoC agency, United Community Services, maintains a wealth of information and are the experts to furnish agencies with the ability to provide programming for homeless, near homeless and at-risk persons. Coordination in these efforts results in the most efficient allocation of financial resources.

The City of Shawnee has also annually provided funding to United Community Services to fund a wide variety of agencies that address homeless, at risk persons, as well as residents that are moving into permanent housing.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Since the City of Shawnee does not receive ESG funds, we have limited consultation with the determination of allocating ESG funds County-wide. Johnson County Community Development (JCCD) and the Johnson County Continuum of Care (CoC) Lead Agency for ESG funds consult with local agencies should opportunities arise to receive state funding for ESG related programs. The City remains apprised of ESG activities through participation in the CoC.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	SHAWNEE
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Regional organization Planning organization Civic Leaders Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing contact between city departments to identify needs of residents. Governing body annually adopts a five year capital improvement plan, and reviews agencies to receive human service funding. City staff including the City Manager's Office, IT and Community Development Departments consulted with private wireless and broadband service providers to discuss opportunities to subsidize digital access for LMI residents. See additional information in narrative section below.
2	<b>Agency/Group/Organization</b>	JOHNSON COUNTY HOUSING SERVICES
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Other government - County Regional organization Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted through e-mail, phone calls, and meetings. Shawnee CBDBG subrecipient, administrator of Minor Home Rehabilitation Program.
3	<b>Agency/Group/Organization</b>	Johnson County Community Development
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Agency - Emergency Management Other government - County Regional organization Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Specifically consulted with Johnson County Community Development through meetings, email, and via phone. Other staff interactions with various departments of the County government, including Emergency Management, Administration, and Health and Environment.
4	<b>Agency/Group/Organization</b>	CITY OF OVERLAND PARK
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Service-Fair Housing Other government - Local Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation ongoing via meetings and email regarding development of the Consolidated Plan and Annual Action Plans. Also, assisted with 2019 update of the Analysis of Impediments to Fair Housing. Update required as part of the Consolidated Plan development process. Additionally, each City's Community Development, Parks, and Public Works Departments all work to coordinate planning efforts which are in direct proximity of each other.
5	<b>Agency/Group/Organization</b>	City of Lenexa
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Service-Fair Housing Other government - Local Planning organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation ongoing via meetings and email regarding development of the Consolidated Plan and Annual Action Plans. Also, assisted with 2019 update of the Analysis of Impediments to Fair Housing. Additionally, each City's Community Development, Parks and Public Works Departments all work to coordinate planning efforts which are in direct proximity of each other.
6	<b>Agency/Group/Organization</b>	City of Merriam
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing contact. Coordination of projects affecting both cities, especially stormwater and streets.

7	<b>Agency/Group/Organization</b>	Johnson County Continuum of Care on Homelessness
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CDBG Program Administrator for Shawnee attends the monthly CoC meetings and serves on the Continuum of Care Board. The CoC is a community collaboration that seeks to improve the community's response to poverty and homelessness. The CoC is made up of both private and public organizations and agencies who either serve those who are currently homeless or those who are most at risk. Together, with private and public resources, the members of the CoC work to create a comprehensive safety net for those who are homeless or facing homelessness that provides shelter and assists them to regain stable housing.
8	<b>Agency/Group/Organization</b>	U.S. Department of Housing & Urban Development
	<b>Agency/Group/Organization Type</b>	Other government - Federal Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Website information on preparing the plan, and contact with local representative for specific questions regarding program administration and eligibility of activities. Staff participation in regular updates with regional HUD office.

9	<b>Agency/Group/Organization</b>	Friends of JCDS
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing contact. City CDBG sub-recipient. Discussion of services available regarding persons with intellectual and physical disabilities.
10	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Civic Leaders



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing direct contact. City CDBG grant subrecipient. Discussion of services available and currently funded CDBG projects. Active participant in JoCo CoC.
11	<b>Agency/Group/Organization</b>	Catholic Charities of Northeast Kansas
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment Services - Victims Regional organization Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing direct contact. City CDBG grant subrecipient. Discussion of services available and currently funded CDBG projects. Active participant in JoCo CoC.
12	<b>Agency/Group/Organization</b>	Johnson County Parks and Recreation District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Other government - County Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing direct contact. City CDBG grant subrecipient. Discussion of services available and currently funded CDBG projects.

13	<b>Agency/Group/Organization</b>	Shawnee Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing contact. Trends observed in the community regarding workers, infrastructure needs and employment services. Review and discussion of businesses seeking to locate to City of Shawnee and opportunities. Understand the skill sets require by local businesses and work with the Workforce Partnership to provide training opportunities.
14	<b>Agency/Group/Organization</b>	United Community Services of Johnson County
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Service-Fair Housing Regional organization Business and Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lead agency for Johnson County Continuum of Care. Poverty and other community needs and demographic information provided on website and other outreach resources, and active engagement with education and resource summits.
15	<b>Agency/Group/Organization</b>	Mid-America Regional Council
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health Services-Education Services-Employment Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Health Agency Agency - Emergency Management Regional organization Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Nonprofit association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region. City staff is heavily involved in the multiple committees and focus areas of the regional agency, including emergency management and security, economic development, transportation, and housing. Specifically, Community Development staff participates in the First Suburbs Coalition focusing on issues facing first suburb communities, enhance the unique qualities these communities offer and maintain a high quality of life for current and future generations. Promoting preservation, reinvestment and revitalization by developing practices and policies to help first suburb communities become redevelopment ready; such as implementing sustainable codes, planning for and managing demographic changes in order to create communities for all ages, and promoting housing remodeling within first suburbs. Additional information: <a href="https://www.marc.org/local-government/local-government-partnerships/first-suburbs-coalition">https://www.marc.org/local-government/local-government-partnerships/first-suburbs-coalition</a> . The coalition initiatives support the Strategic Plan goals of providing affordability for homeowners and availability and accessibility of quality public facilities and infrastructure.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Community Services of Johnson County	The Continuum of Care provides a variety of reports on the status of homeless, at risk and disabled populations in Johnson County, etc. Through the coordination of homeless services, funding can be directed to meet the most pressing needs of homeless, at-risk, and persons with HIV/Aids. United Community Services also publishes annual reports and specialized reports throughout the year regarding poverty and at-risk populations in the County.
Achieve Shawnee Comprehensive Plan	City of Shawnee	The Shawnee Comprehensive Plan is to provide the basis or guide for public action to ensure a coordinated and harmonious development or redevelopment which will best provide the health, safety, morals, order, convenience, prosperity and general welfare as well as wise and efficient expenditure of public funds. The Comprehensive Plan provides a foundation for all land use regulations by the City and establishes a context within which individual development proposals can be evaluated. Website: <a href="https://www.cityofshawnee.org/Departments/Community_Development/Planning/Comprehensive_Plan">https://www.cityofshawnee.org/Departments/Community_Development/Planning/Comprehensive_Plan</a>
Analysis of Impediments to Fair Housing	Johnson County Consortia	Shawnee participated in the Kansas City Metropolitan wide efforts to identify impediments to fair housing choice. The report was used to identify local efforts to increase housing choice and prepare the 2019 updates undertaken by the Johnson County Consortia.
Imagine Shawnee Strategic Plan	City of Shawnee	Long-term community visioning document with actionable priority pillars - attract diverse housing to meet the needs of a growing city, create a safe, sustainable, inclusive and interactive community, design an environment where businesses thrive, lead in maximizing and integrating natural resources, provide exceptional city services an infrastructure.
Shawnee Capital Improvement Program	City of Shawnee	In accordance with the City's Comprehensive Financial Policy (PS-66), the Governing Body annually develops and adopts a Capital Improvements Program for project expenditures over \$50,000 that build upon, improve, or create new capital assets. A ten-year plan is proposed by staff annually identifying many infrastructure needs throughout Shawnee. The CIP is a prioritization plan to address infrastructure development and maintenance needs that have been identified by our community through a variety of means. CIP projects directly responds to the identified goal with the Strategic Plan to provide street and stormwater improvements for majority low-to moderate income households areas.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Emergency Management and Hazard Mitigation Plans	City of Shawnee	The City of Shawnee Office of Emergency Management is responsible for the planning, coordination and implementation of all emergency management and Homeland Security related activities for the City. The Mission of the Office of Emergency Management is to lessen the loss of life and reduce injuries and property damage during natural or man-made incidents through mitigation, preparedness, response and recovery in accordance with the City of Shawnee Emergency Operations Plan. Emergency Management also coordinates the activities for the City's Emergency Operations Center (EOC). The EOC, when activated is a central location where representatives of local government, emergency services, non-profit organizations and private sector agencies convene during disaster situations to make decisions, set priorities and coordinate resources for response and recovery. Plans website: <a href="https://www.cityofshawnee.org/cms/one.aspx?portalId=8941472&amp;pageId=9688258">https://www.cityofshawnee.org/cms/one.aspx?portalId=8941472&amp;pageId=9688258</a>
Stormwater Management Program	City of Shawnee	The City Council has adopted two ordinances which affect the development requirements for new development. These ordinances fulfill the City's compliance activity objectives to meet the regulatory requirements of the City's State of Kansas Water Pollution Control Permit (EPA's National Pollutant Discharge Elimination System (NPDES) Phase II requirements) effective 2003. In order to improve the organization of the Shawnee Municipal Code (SMC) related to Stormwater Management, the City Council also created a Stormwater Management Program Title 11 that combines four existing Chapters, adds two new Chapters and consolidate definitions and compliance regulations. Additional information: <a href="https://www.cityofshawnee.org/Departments/Community_Development/Stormwater_Management_Requirements">https://www.cityofshawnee.org/Departments/Community_Development/Stormwater_Management_Requirements</a>

**Table 3 - Other local / regional / federal planning efforts**

## Narrative

The City, County, and KC metropolitan region have a number of vision and strategic plans that guide organizations and initiatives within Shawnee and the area. A number of topics support goals and projects within the City's CDBG 2020-2024 Consolidated Plan and Annual Action Plan (most specifically as noted in Table 3 above).

A map outlining Johnson County resident access to high-speed internet was obtained from <https://broadbandmap.fcc.gov>. Within Shawnee there are no with no providers, and 99.56 percent of the City has access to 3 or more providers. Additionally, the map displays access to internet speeds by all available providers that is at least 25Mbps download and 3Mbps upload, the minimum speeds to be considered broadband.

Since access to broadband services is not a significant problem in Johnson County or Shawnee, the City has previously sought opportunities to partner with private providers to subsidize connectivity services to narrow the digital divide. Through this outreach the City has become aware of a multitude of existing programs that already provide digital divide services, including the school districts serving Shawnee households, private service providers (Kajeet, Verizon Wireless and T-Mobile), and state subsidy programs. Additionally, the use of CDBG funds for ongoing utility services is not an eligible expense, specifically because the City does not have any public housing facilities within our City limits.

In 2023, City staff became aware of initiatives by the Kansas Office of Broadband Development to create a 5-year plan to support the requirements of the Broadband Equity Access and Deployment and Digital Equity Act. So far engagement, asset mapping, mission and vision creation have started and are ongoing. Plan creation is targeted for June 30 with approval expected in August. Following adoption of the plan Federal funds will be disbursed to Kansas in 2024 with the State allocating grant funds to address the identified plan goals. City staff will continue to remain apprised of the State efforts and seek potential future funding opportunities to address digital equity.



## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Shawnee sought citizen input in a variety of ways. The City's Citizen Participation Plan outlines the policies and procedures to receive input to identify the needs and to allocate CDBG funds. An informational meeting and three public hearings were held by the Governing Body during the creation and adoption of the 2023 Annual Action Plan. All public notices are published in the Legal Record and are available simultaneously on the City's website. Notices are published in English and Spanish as feasible.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	A community needs and informational meeting was held on March 29, 2022. Interested persons were able to attend in-person and virtually. No one attended the meeting.	No comments were received during the meeting as no one was in attendance. As included in the public notice, interested persons were able to provide comments via email. No comments were received via email.	Not applicable as no comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	<p>This public hearing was held on August 22, 2022 during a regularly scheduled City Council meeting. No one in attendance at the public hearing spoke on this item besides the City Council members. The complete 08/22/2022 City Council meeting minutes are attached to this plan. A public notice for the meeting was published in The Legal Record on 08/02/2022 and on the City's website.</p>	No comments were received.	Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	<p>This public hearing was held on 10/10/22 during a regularly scheduled City Council meeting. No one in attendance at the public hearing spoke on this item beside the City Council members. The complete 10/1/2022 City Council meeting minutes are attached to this plan. The wrong public notice was published in the City's newspaper of record, The Legal Record, as discovered by staff during preparation of this plan. Since the public noticing did not meet the requirements, the final hearing notice was re-published and held on May 22, 2023.</p> <p>Annual Action Plan</p>	No comments were received.	Not applicable.	27

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	A 30-day public comment period on the 2023 Action Plan was advertised in the City's designated newspaper of public record, the LEGAL Record on April 11, 2023. The public comment period was 4/12/2023-5/12/2023. The notice was also published on the City's website.	Comments could be accepted in-person, by phone or via email. One email comment was received during the comment period expressing displeasure for funding one of the projects.	Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	This public hearing was held on 5/22/2023 during a regularly scheduled City Council meeting. No one in attendance at the public hearing spoke on this item beside the City Council members. The 5/22/2023 City Council meeting minutes are attached to this plan. The hearing notice was published in the April 11, 2023 edition of The Legal Record newspaper and was posted on the City's website.	No comments were received prior the meeting or during the public hearing.	Not applicable.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

It is assumed that the City of Shawnee will receive approximately the same dollar amount of funding for the remaining years of the current Consolidated Plan (2022-2024). The expected amount of funding available does not include prior year funding that remains unspent, which is \$590,633.95 of FY 2019-2022 CDBG funds and \$253,857.15 of CDBG-CV funds.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	264,979	0	0	264,979	529,958	It is assumed that the City of Shawnee will receive the same dollar amount of funding for the remaining years of the current Consolidated Plan (2023 and 2024). The expected amount of funding available does not include prior year funding that remains unspent.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Economic Development Housing Public Improvements Public Services	0	0	0	0	0	\$253,857.15 of CDBG-CV funds remain unspent from the 2020PY Federal allocation.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will be used as the primary funding source to undertake minor home rehabilitation projects specifically for low to moderate-income residents. City funds are used to supplement the program by paying administrative expenses and additional repair costs. CDBG dollars will be used to leverage the use of the City's Special Revenue Funds to complete a street reconstruction and improvement project in a low-moderate income census tract. Federal funds will be used to provide other public services not funded through the general fund that are aimed specifically to low and moderate income residents to encourage employment opportunities and reduce the risk for homelessness. The City of Shawnee provides a 25% match for HOME funding received annually through a consortia agreement with Johnson County.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is no publically owned property that has been identified as being appropriate to address the needs identified in the plan at the present.

**Discussion**

The City has obligated all prior year grant funds to date, and is actively working with sub-grantees to administer the funds. It is expected that the City will meet our timeliness spending requirements this year as outlined in the City's timeliness workout plan on file with the Community Development Department.

At this time the City has not identified any other programs for the expenditure of the remainder of the of the CDBG-CV funds. Based on feedback from public service agencies, the client assistance needs are waning with specific tie-back to being impacted by the COVID-19 pandemic. Alternatively, some of the other COVID-19 assistance funds that have been available so far are no longer available, so there might be a remaining need. Staff will work with all sub-grantees to identify if there is a need and opportunity to use the remaining CV funds.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Infrastructure	2020	2024	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$188,234	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 570 Persons Assisted
2	Housing Rehabilitation	2020	2024	Affordable Housing		Housing Rehabilitation	CDBG: \$37,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Homeowner Housing Rehabilitated: 8 Household Housing Unit
3	Public Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Non-Housing Community Development Homelessness Prevention	CDBG: \$39,745	Public service activities other than Low/Moderate Income Housing Benefit: 120 Persons Assisted Homelessness Prevention: 14 Persons Assisted

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Public Facilities and Infrastructure
	<b>Goal Description</b>	Street and stormwater improvement project in majority low-moderate income household Census Block Group area.
2	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Rehabilitation of 1-4 unit, single family owner-occupied, low-moderate income households through the Minor Home Rehabilitation Program. Financial support for two accessible bathrooms within new residence providing housing for four persons with developmental or intellectual disabilities.
3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Provision of public services for homelessness prevention, and access to new or continuing services.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City of Shawnee proposes to undertake seven projects as part of the 2023 Annual Action Plan to assist low-moderate income persons within our community.

#	Project Name

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City has established a priority to complete infrastructure improvements that enhance a project or a standalone project that will provide street improvements and stormwater improvements that reduce the traffic hazards, increase pedestrian safety, and reduce flooding. Since 2013, the City has focused the majority of CDBG funded infrastructure projects in the neighborhood area between Nieman Road to Flint Street and Johnson Drive to 62nd Terrace, with a goal of providing complete street and stormwater improvements. The Barton Street Improvement project proposed in the 2023 Action Plan is located within this priority neighborhood.

The City contracts with Johnson County Housing Services to provide minor housing rehabilitation services for low and moderate-income households. Eligible properties include 1-4 unit owner-occupied housing within Shawnee city limits. Eligible activities include exterior and interior improvements up to \$5,000. The City also provides funds for program administration and additional rehabilitation expenses from the City's General Fund. The MHR program has underserved low-moderate income households since 2020 due to safety precautions needed during the ongoing Coronavirus pandemic. Since projects were put on hold from March 2020-May 2021 there is a backlog of applications. City Staff is working with Johnson County Housing Services to continue to serve Shawnee homeowners.

Providing both affordable and accessible housing is community need, especially for underserved populations. Friends of JCDS will be using CDBG funds to supplement the costs to replace a sewer line at a home they own in Shawnee. The home is part of Friends of JCDS' affordable and accessible housing program for individuals with a diagnoses of intellectual or developmental disability.

The provision of childcare subsidies continues to be a priority for public service supports. As a common and high cost household expense, childcare subsidies can allow person to retain or seek employment, continue their education, or otherwise reallocate time and financial resources to other household needs.

The provision of funds to public service providers for subsistence payments to low and moderate income residents is also a continued community priority. Subsistence payments allow for intervention in

emergencies that can prevent worsening scenarios like health impacts, displacement, and homelessness.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Barton Street Improvements - W. 59th Terrace to Johnson Drive
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$188,234
	<b>Description</b>	Street and stormwater improvements between in 64% LMI area (Census Tract 521.02, Block Group 4).
	<b>Target Date</b>	10/27/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The street improvement project is located in Census Tract 521.02, Block Group 4. The Low and Moderate income percentage for the block group is 64.04% with a total of 570 low income individuals living in the area.
	<b>Location Description</b>	Barton Street between W. 59th Terrace and Johnson Drive generally within existing public right-of-way.
	<b>Planned Activities</b>	Street, stormwater and sidewalk improvements.
2	<b>Project Name</b>	2023 Minor Home Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Minor home rehabilitation assistance for 0-80% AMI Shawnee homeowners.
	<b>Target Date</b>	12/31/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on the number of homes historically rehabilitated annually, it is estimated that 8 households will be served. All of the households must be HUD income eligible. It is assumed that at least one project will be for accessibility upgrades.
	<b>Location Description</b>	City-wide based on household income.
	<b>Planned Activities</b>	Minor Home rehabilitation consisting of both exterior and interior work. Examples of eligible work include roof, electrical, new windows and doors, painting, fixing wood rot, plumbing, sewer line, HVAC, etc. repairs. The program funds may also be used to provide accessibility updates or repairs as necessary.
<b>3</b>	<b>Project Name</b>	2023 Friends of JCDS
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Infrastructure Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Supplemental funding assistance for replacement of a sewer line at a single-family home owned by the agency.
	<b>Target Date</b>	10/27/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The household serves three individuals with developmental or intellectual disabilities. These are presumed benefit clients. The home is owned by the sub-grantee, Friends of JCDS, Inc.
	<b>Location Description</b>	11400 W. 69 <sup>th</sup> Terrace, Shawnee, KS 66216, located within an existing single-family residential neighborhood.
	<b>Planned Activities</b>	Repair or replacement (if needed) of a clay sewer pipe from the home to the public main.
<b>4</b>	<b>Project Name</b>	2023 Catholic Charities of Northeast Kansas
	<b>Target Area</b>	

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development Homelessness Prevention
	<b>Funding</b>	CDBG: \$3,448
	<b>Description</b>	Subsistence assistance (rent and utility payments) to low and moderate-income Shawnee households.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 30 people will receive assistance. The majority of households are expected to be female-headed households, based on the composition of households that have received funding in the past. The program also benefits those on the verge of homelessness, including those households who have received eviction notices due to the inability to pay for housing.
	<b>Location Description</b>	Support is available city-wide.
	<b>Planned Activities</b>	Provision of emergency and subsistence payments for rent and utility payments for income eligible families.
5	<b>Project Name</b>	2023 JCPRD
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$8,711
	<b>Description</b>	Scholarship assistance (Childcare assistance) to low and moderate-income Shawnee families to attend summer camp and for out of school care.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 30 persons will be served from low to moderate income households. Households served are expected to be primarily with a single parent households and/or female headed households.

	<b>Location Description</b>	All beneficiaries are required to be residents of Shawnee, and must income qualify.
	<b>Planned Activities</b>	Summer day camp scholarships and out-of-school care scholarships for income eligible families.
<b>6</b>	<b>Project Name</b>	2023 Salvation Army
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development Homelessness Prevention
	<b>Funding</b>	CDBG: \$13,793
	<b>Description</b>	Provision of subsistence assistance (rent and utility payments) to low and moderate-income Shawnee households.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 55 people will receive assistance. In the past, most recipient households have been female headed. The program also benefits those on the verge of homelessness, including those households who have received eviction notices due to the inability to pay for housing.
	<b>Location Description</b>	All beneficiaries are required to be residents of Shawnee, and must income qualify.
	<b>Planned Activities</b>	Provision of emergency and subsistence payments for rent and utilities.
<b>7</b>	<b>Project Name</b>	2023 Metro Lutheran Ministry
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development Homelessness Prevention
	<b>Funding</b>	CDBG: \$13,793
	<b>Description</b>	Provide subsistence assistance (rent, utilities, and food).



	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 30 people will receive assistance. The program also benefits those on the verge of homelessness, including those households who have received eviction notices due to the inability to pay for housing.
	<b>Location Description</b>	Support is available city-wide.
	<b>Planned Activities</b>	Provide subsistence assistance (rent, utilities, and food).

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Shawnee does not prioritize investments to entitlement areas, with the exception of infrastructure improvement projects that must benefit majority low to moderate-income areas. Funding through public service providers and the Minor Home Repair program will be provided to persons citywide that meet the income-based criteria. The Friends of JCDS home rehabilitation project is also not geographically based as the organization serves a special needs clientele.

### **Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Shawnee desires to provide infrastructure improvements in neighborhoods most in need of improvement. This has traditionally meant neighborhoods with ditch section streets, zero or limited sidewalks and connectivity, and lack of adequate stormwater utilities. Infrastructure improvements in low and moderate-income neighborhoods provides the greatest opportunity for neighborhood stabilization and improved access to nearby public facilities and services.

### **Discussion**



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

There are many public policies at Federal, State, and local levels which impact access to affordable housing for both existing and new housing stock. While the City does not have control at all levels we focus on incentivizing affordability for new construction and enacting policies that do not add burdens or create barriers to housing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In 2021, the City went through an update of our Comprehensive Plan. The new Comprehensive Plan builds upon and brings together existing planning efforts to create a unified vision for the future of Shawnee. The Comprehensive Plan demonstrates a path forward – using both physical and policy recommendations. The Comprehensive Plan addresses a wide variety of topics critical to the continued and improved success of Shawnee, and is supported by six guiding principles, including:

- Sustainable and Resilient Community,
- Strong Neighborhoods,
- Lively Spaces,
- Healthy Lifestyles,
- Connected Community, and
- Vibrant Economy

Each principle is supported by goals and policies to articulate steps the City will need to take to move in the preferred direction. The goals and principles outlined in the Comprehensive Plan a number of policies related to affordable housing, land use controls, zoning, sustainability, resiliency, building and property maintenance codes, mobility and multi-modal transportation, social equity, and access to health and human services. The Comprehensive Plan will help guide a number of possible City actions that can address the negative and often unintended effects of public policies.

The City and participating jurisdictions approved a 10-year renewal (2023-2033) of the City's Kansas Neighborhood Revitalization Plan, which makes property tax rebates available to property owners who make improvements to their properties. Eligible projects include improving existing housing stock and constructing new housing. This encourages property owners to make significant improvements to their properties, as well as to provide in-fill housing in older neighborhoods with long-term payback. The renewed plan includes and greatly expanded eligibility area, including primarily residential properties at least 50 years or older.

The City enforces minimum housing code requirements to assure all units are in safe and sanitary conditions. Brochures are maintained for the public regarding housing discrimination, and information regarding fair housing is posted on the City website.

The City continues to enter into Excise Tax Abatement agreements for residential and commercial development to encourage development and construction activities.

The provision of economic incentives to encourage businesses to locate and expand in the community through the economic development fund revenue stream will provide the city with a financial ability to grow our economic base.

The City of Shawnee does not have growth limitation policies. We are however physically landlocked prohibiting future annexations.

The City participates in a number of incentive programs reducing development costs for infill, redevelopment and greenfield development. Reduced development costs can lead to more affordable construction and can in turn support affordable housing stock.

During Shawnee's annual budget process, the City Council assesses the budgetary needs and operations to balance the dependence and need on all properties in Shawnee. This includes the ability to maintain, raise, or decrease the City's portion of the property tax mill levy. In general, the City Council strives to maintain or lower the mill levy to decrease the burden on those who pay property tax. In 2022 and 2023 the City used ARPA funds to reimburse the City's portion of property tax paid by senior low-income homeowners.

## **Discussion**

City staff recognizes that all barriers to housing cannot be removed, but we are systematically working to reduce burdens, address existing failures, and recreate a community which supports housing for all.



## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Shawnee recognizes that the community has a variety of needs and that they may be different based on age, ability, income, education level, race, household size, and many other aspects that influence and affect our lives. The City works to establish key priorities and undertakes programs, services, and budget allocations based on our overall community priorities. The City provides as many supports as possible, but also relies on other entities throughout the Kansas City metropolitan to meet the full spectrum of community member needs.

### **Actions planned to address obstacles to meeting underserved needs**

In 2023, the City of Shawnee has allocated funds to:

- United Community Services to offer Human Service Grants, which reach a wide variety of agencies that address homeless, at risk persons, as well as residents that are moving into permanent housing.
- Johnson County Utility Assistance Program for low-income residents.
- Johnson County Rental Assistance Program for low-income residents.
- Shawnee Community Services - a local food pantry and community assistance organization.
- Rebuilding Together Shawnee, a local non-profit who performs housing repair projects in Shawnee to veterans, seniors and low-income households.
- Rebate of franchise fees paid on specific utility and telephone bills for very low income and senior residents
- Rebate of the City's annual stormwater fee.
- Shawnee Parks and Recreation class, program, and membership scholarships
- CityRide program - subsidized taxi services in the City limits and three other designated locations for Shawnee residents 65 years of age or older or persons with disabilities.
- Property tax rebate program for senior low-income homeowners.

### **Actions planned to foster and maintain affordable housing**

The City is currently reviewing the impacts of short term rental housing in our community to determine if there is a nexus to the reduction of affordable housing in our community. This review is underway and may lead to implementing reasonable restrictions on proliferation of the dwelling types in our residential areas. At the time of the drafting of this plan, any future regulations are still to be determined by the City's Governing Body.

The City participates in the Kansas Neighborhood Revitalization Act, which makes tax rebates available to property owners within the designated area for ten years. This encourages property owners to make

significant improvements to their properties, as well as to provide in-fill housing in older neighborhoods. The city will also continue to consider the use of private activity bonds to help financing affordable housing in appropriate locations.

The City's Volunteer Coordinator, manages the Neighbors Helping Neighbors Program, which connects residents in need to community volunteers. Many of these requests are related to home repair tasks that cannot be undertaken by the homeowner due to their age and/or physical limitations. The program operates at minimal expense and meets a true community need before issue get too large and become overwhelming financial burdens.

The City continues to enter into Excise Tax Abatement agreements for residential and commercial development to encourage development and construction activities. The provision of economic incentives to encourage businesses to locate and expand in the community through the economic development fund revenue stream will provide the city with a financial ability to grow our economic base.

### **Actions planned to reduce lead-based paint hazards**

In following with HUD's Lead-Based Paint Regulations, the City enters into an agreement with Johnson County Housing Services to provide assessment of and remediation of lead paint, as warranted, in any Shawnee home that falls within the Minor Home Rehabilitation Program. The County has staff trained in Lead Safe Practices certified as lead-based paint inspectors and risk assessors, along with several contractors certified as lead-based abatement supervisors and certified lead based paint workers.

The terms and conditions established in the City's service agreement with the County for these programs requires all projects to comply with lead based paint safe work practices and remediation regulations when necessary. The lead-based paint testing and remediation expenses may be incorporated in the program expenses. Additionally, HOME funds can be used for lead paint testing and remediation. The HOME program is also administered by Johnson County Housing Services.

Aside from lead paint remediation available through the MHR and HOME programs, Shawnee does not offer any other testing or remediation resources. Shawnee has informational brochures in English and Spanish at City Hall, specifically available in the Community Development where residents obtain building permits.

### **Actions planned to reduce the number of poverty-level families**

According to the 2020 Census data, 6.1% of the residents of Shawnee live below the poverty line. The City recognizes a need to continue their current programs for lower-income families and to explore the opportunities to improve programs serving this segment of our community.

- The City recognizes one way to assist people in improving their economic position is to provide



employment opportunities. Therefore, the City, through its policies and planning, will continue to encourage business growth in our community.

- The City will continue to be open to expanding services for lower-income people who are employed. For example, the City will continue to support grants for summer day camp and childcare scholarships. The scholarships will serve to support the work force within our City.
- The City plans to continue its efforts to support programs to maintain the quality and integrity of our older neighborhoods where the older, smaller and less expensive housing is found. The direct benefit to homeowners is the maintenance of property values and protection of their equity. The City actively supports infrastructure improvements and a neighborhood conservation program in these areas.
- The City also will continue to support the Johnson County Minor Home Rehabilitation Program for low to moderate-income households. These programs help maintain the quality of our housing stock, assisting primarily the elderly and disabled residents.
- The City supports an active property codes enforcement program throughout the City. In recognition that some families cannot afford to correct code violations, the City provides financial assistance or volunteer assistance to help eligible homeowners correct the property deficiency.
- The City will continue to provide information to the non-profit sector regarding federal, state, and city programs, which would facilitate the development of programs to alleviate poverty or housing conditions.
- The City will continue to work with other non-profit and public service agencies to support and publicize the opportunities for assistance.

The extent to which any of these strategies will reduce poverty is unknown. However, each strategy serves to ease, if not improve an individual's or family's living or housing conditions.

### **Actions planned to develop institutional structure**

The City of Shawnee's Community Development Department is currently responsible for CDBG program administration by authority from the Governing Body. CDBG funded projects are carried out by City staff, Johnson County Housing Services, and other sub-recipients.

In 2021, the City formed a Community Engagement Task Force to provide strategic direction, advice, and recommendations to the Governing Body on all aspects related to community engagement. Including but not limited to public communications, engagement opportunities, inclusivity, diversity, and employee recruitment and retention. The final report was issued in July 2022. A number of opportunities were identified and implemented to expand our engagement since issuance of the report.

In February 2021, the Governing Body also approved creation of the Police Department Community Advisory Board. The board will serve to advise and assist in policy development, education, community outreach, and communications related to the preemption and prohibition of racial or other biased-

based policing by the Police Department. This will have direct effect on the City's Police Department.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Through the Continuum of Care on Homelessness, and the City's support of their efforts coordination of benefits will continue to occur. The ongoing relationship between the City of Shawnee and United Community Services will assist in the identification of changing needs in Johnson County, and identify areas where financial assistance should be targeted as a shift in the service needs occurs. The City will continue to support various public service agencies, both public and private, with City General Funds, CDBG funding, and with other staff time and resources as available.

### **Discussion**

As noted previously, the City is engaged in a number of organizations and initiatives throughout the Kansas City region. We strive to provide more opportunities, resources, and services to everyone either directly or indirectly.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

None of the Section 108 loans, surplus funds from urban renewal settlements, urgent needs, or float-funds apply to FY 2023 CDBG programs. The City does not anticipate receipt of program income nor expect grant funds to be returned to the line of credit from prior plan years.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Discussion**

If the City does receive program income or has funds returned to the line of credit, we will comply with the statutory requirements to manage such funds. The aggregate use of CDBG funds during the program year 2023 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the stated period. The City does not use CDBG funds for administrative costs or similar soft costs.